

Guidelines for Abstract Submission to the Nursing Program

Any licensed healthcare professional can submit an abstract until January 15, 2017, 11:59 ET to the nursing program. **The abstract can be sent to Beth Faiman at faimanb@ccf.org.** The abstract will be considered for oral or poster presentation in the nursing conference to be held on March 2, 2017. Six oral abstracts will be selected. The results of the review will be announced on January 31, 2017. Abstracts selected (oral and poster) will be included in official conference proceedings.

For the submitted abstract, please include:

- 1) All authors and Affiliation/Institution: _____
- 2) Corresponding Author/Email: _____
- 3) Abstract (It is suggested that the abstract be structured as below):
 - Background:
 - Aims:
 - Methods:
 - Results:
 - Conclusion
- 4) Conflict of Interest Disclosure for each author

Submission Types

Oral Abstract – Six high-ranking abstracts will be selected for oral presentation.

Poster Abstract – Presenters will make physical or electronic posters to present during dedicated poster sessions. Presenters are required to be with their posters during the evening poster reception times.

Additional information can be found below. Please email Beth Faiman with any questions, or concerns. We hope to see you in India!

Best wishes,

The Nursing Organizing Committee

Beth Faiman (faimanb@ccf.org)

Tracy King

Monica Morris

Tiffany Richards

Authors and Presenters

Include the name, e-mail address, and institutional affiliation and location for all co-authors. There is no limit on the number of co-authors. If an author's name appears on more than one abstract, it must be identical on each abstract.

The submitter must also identify the author who will present the abstract, which is limited to one presenter. All presenters are required to disclose any financial and non-financial conflicts of interests so that continuing education may be provided. This information will be required upon notification of abstract acceptance in January 2017.

Responsibility of Abstract Submitters

- Submission of an abstract constitutes a commitment by the author(s) to present if accepted. Authors are responsible for providing a substitute presenter if the presenting author is unable to attend.
- Encore abstracts are permitted, however new data is encouraged and scoring will depend on expanding on what was presented at ASH or other meetings.
- By submitting an abstract, the authors certify that s/he has written consent for use of any recognizable photographs in posters or presentations.
- All original research involving human subjects or animal studies must adhere to internationally accepted standards for the conduct of research. Human subject and animal research should be approved by a regionally appropriate oversight mechanism, such as an Institutional Review Board (IRB) or Animal Care and Use Committee.

Responsibility of Abstract Presenters

- Presenting the abstract, if accepted.
- Assuring that all appropriate financial and non-financial relationship disclosures have been made. Disclosure of financial relationships with commercial entities is required for the presenting author and his/her spouse and institution.
- Announcing the disclosures before the presentation of the abstract.
- Presenters must register for the 16th IMW and are responsible for all registration fees and personal expenses related to the meeting.

Abstract Embargo Policy

Abstracts selected for presentation at the 16th IMW will be available February 17 at 9 a.m. EST. These abstracts will also be published as a special supplement to the *Clinical Lymphoma and Myeloma* journal. The information contained in the abstracts is embargoed until the abstracts are available online.

Coverage of information that goes beyond that which is contained in the abstract (e.g., additional analysis, commentary, or updated information from those individuals and companies involved in the study) is embargoed according to the following criteria:

For oral presentations: the embargo time is the start time of the session in which the presentation is being made.

For poster presentations: the embargo lifts when the poster session containing the poster opens for viewing in the morning (i.e., when the posters open that day). The posters are open the following hours each day:

Thursday, March 2 0700-1900

Friday, March 3 0700-1900